

**Job Description**

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| Job Title: | Senior Research Fellow |
| Faculty/Professional Directorate: | Faculty of Health Sciences |
| Subject Group/Team: | HYMS |
| Reporting to: | Reader in Mixed Methods |
| Duration: | 3 years (0.8FTE) |
| Job Family: | Academic |
| Pay Band: | 8 |
| Benchmark Profile: | Research Band 8 |
| DBS Disclosure requirement: |  |
| Vacancy Reference: |  |

**Details Specific to the Post**

**Background and Context**

This is an exciting opportunity for an experienced Senior Researcher to support the delivery of a range of funded applied health research projects, providing qualitative and mixed methods process evaluations.

The Institute of Clinical and Applied Health Research was established in 2018. We are an interdisciplinary centre of excellence which brings together expertise from the University’s Faculty of Health Sciences and the Hull York Medical School to carry out high quality applied health research that transforms lives.

This is a new post to support the management and delivery of a portfolio of applied health research projects underway in ICAHR. You will plan, lead and manage a range of projects under the guidance of Dr Maureen Twiddy. You will work with a small team conducting research, including literature reviews, interviews with patients, carers, NHS staff and third sector groups. You will be expected to work on your own initiative, seeking guidance and advice where necessary from the Chief investigators, local collaborators and wider research teams.

You will generate new research with significant impact using appropriate research methods and techniques. You will work with internal and external networks of researchers to foster research collaborations, to identify and deliver common research objectives and to generate income. You will also lead the development of knowledge exchange activities by, for example, establishing research links with industry and influencing public policy and the professions.

We are looking for a self-motivated individual with prior experience managing and conducting research within applied health or social care. You will have an emerging track record of generating grant income as lead or co-applicant and high quality first author publications and a desire to conduct high quality research. The post holder will be expected to apply for research funding for new projects; so the role requires a combination of advanced research skills, project management expertise and leadership capabilities to ensure the successful completion of new and existing funded research projects and effective dissemination of findings in high impact journals, and conference proceedings. This post will suit someone who is on their way to becoming an independent researcher.

### Specific Duties and Responsibilities of the post

Plan and deliver high quality applied health research, project managing a range of qualitative and mixed methods projects; supervising and taking responsibility for the research fellows working on those projects.

Establish a national reputation by sustaining the regular dissemination of findings through leading peer-reviewed publications, presenting results at conferences, and knowledge transfer activity.

Lead, as Chief investigator or co-investigator, the development and submission of grant proposals to appropriate external bodies for research funding and manage grants awarded.

Day to day project management and project governance.

Organising and attending team meetings as required

Preparation of reports for team and other meetings and for funders, as well as abstracts for conferences and papers for publications

Provide expert advice in own subject area to other staff and students.

The post holder will be expected to attend courses provided by the university designed to aid their professional development.

In your covering letter please refer directly to the criteria, given in the person specification below. Applications are assessed by the selection panel according to these criteria.

**GENERIC JOB DESCRIPTION**

The job duties and responsibilities listed below are intended to describe the general nature of the role. The duties and responsibilities and the balance between the elements in the role may change or vary over time depending on the specific needs at a specific point in time or due to changing needs in the department.

### Overall Purpose of the Role

This role will be carried out by individuals with extensive experience in research usually by progression from the corresponding band 7 role. Direct appointments to this level may be made where it is clear the staff have appropriate experience.

At this level, role holders’ contribution spans research and related administration, though the weight allocated to each of these strands will vary from role to role and from time to time for individual role holders.

The role holder:

* Will have extensive research experience within subject specialism and conduct individual and collaborative research projects, including developing research objectives and proposals which will be advancing the state of knowledge in their particular discipline.
* Write individually or contribute to publications and present at conferences or other events.
* Will contribute to department/faculty through leadership and management and have the ability to take responsibility for effective deployment of resources, contribute to the broader management processes and have skills in managing and motivating staff.

Role holders at this level will be expected to be establishing a reputation nationally and emerging reputing internationally within their academic specialism.

**Main Work Activities**

**Research**

* Develop research objectives, projects and proposals
* Conduct individual or collaborative research projects
* Identify sources of funding and contribute to the process of securing funds
* Write or contribute to publications or disseminate research findings or programme outputs using other appropriate media
* Make presentations at conferences or exhibit work at other appropriate events
* Develop programme related objectives, projects and proposal

**Liaison and Networking**

* Build internal contacts and participate in internal networks for exchange of information and to form relationships for future collaboration and to
  + progress their research
  + Develop links and join external networks to share information and identify future potential sources of funding.
  + Work with colleagues on joint projects as required.
  + Attend and contribute to relevant meetings.

**Relationships and Team working**

* In addition to core administration for the individual’s own work, contribute to the process of admissions, examinations, the REF, attendance records and health and safety matters relating to practicals
* Monitor and ensure effective management of assets and budgets allocated as part of the role
* May involve managerial responsibility for some support staff
* May be expected to supervise the work of others, for example, research teams, projects or as a PhD supervisor
* Advise and support colleagues with less experience and advise on personal development
* Act as a responsible team member and develop productive working relationships with other members of the team
* Undertake specific departmental roles as may be require
* Participate in relevant professional activities

### Additionally the post holder will be required to:

* Fulfil the employees’ duties described in the University’s health and safety policies and co-operate with the health and safety arrangements in place within the department. May be required to undertake specific health and safety roles on request e.g. Display screen equipment assessor, departmental safety officer, fire warden etc.
* Show a commitment to diversity, equal opportunities and anti-discriminatory practices this includes undertaking mandatory equality and diversity training.
* Comply with University regulations, policies and procedures.

**PERSON SPECIFICATION – Research Band 8**

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| **Specification** | **Essential** | **Desirable** | **Examples Measured by** |
| **Education and Training**  Formal qualifications and relevant training | * A good degree and a PhD in relevant health related discipline (e.g. psychology, social sciences) | * Higher Education Academy fellowship | Application  Interview  Other |
| **Work Experience**  Ability to undertake duties of the post | **Evidence of:**   * A growing reputation nationally for research, reflected in sustained output, level of innovation, impact on discipline or profession and recognition in high-impact factor journals. * Extensive qualitative research expertise * An emerging track record of attracting research funding. | * A significant number of presentations at national and/or international conferences. * Mixed methods expertise. * Evidence of leading teams | Application  Interview  Other |
| **Skills and Knowledge**  Includes abilities and intellect | **Evidence of:**   * An ability to communicate complex conceptual ideas to widely divergent audiences. * Research interests consistent with the department (applied health/clinical trials) | **Evidence of active contribution and influence in the following areas**:   * Effective management of research project resources * Ability to motivate research teams to deliver high quality outputs | Application  Interview  Other |
| **Personal Qualities**  Includes any specific physical requirements of the post – (subject to the provisions of the Equality Act 2010)  This includes information about how you meet the requirements under additional information as stated in the job description documentation. | **Evidence of**:   * A positive contribution to University activities and initiatives including open days, graduation ceremonies etc. and willingness to undertake administrative activities * Working in an open and transparent way, providing information and communicating effectively with colleagues * Collaborative working Continuous Professional Development |  | Application  Interview  Other |